



Juntos Trabajamos Mejor

Seward Academy Open House 2026-2027





Agenda

SY26 8/25 MYP

SY26 8/26 PreK-5th

WELCOME
BIENVENIDO

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BIENVENIDO

2:45-3:00 Welcome

3:00-3:30 pm Open House Presentation

3:30-4:30 Meet the teacher and visit
classrooms



School Contacts

Name/Position	Phone	Email
Arturo Delgado-Counselor	773-535-7006	adelgadoll4@cps.edu
Krystal Oyoque-Counselor	773-535-7006	kloyoque@cps.edu
Debbie Sandoval-Case Manager	773-535-7006	demedina@cps.edu
Sarai Jimenez-ELPT	773-535-4890	sjimenez40@cps.edu
Elizabeth Villalobos-IB Coordinator	773-535-4890	evillalobosl0@cps.edu
Marcella Martinez-Assistant Principal	773-535-4897	mmartinez5@cps.edu
Nora A. Cadenas-Principal	773-535-4890	nacadenas@cps.edu



School Overview

Horarios de Clase ~ School Hours:

- Horarios de Clase ~ Class Hours: 7:45am - 2:45pm
- Horarios de Oficina ~ Office Hours 7:15 am - 3:00 pm
- Programas de Día Extendido ~ After school programs: 2:45 pm - 4:00 pm
- Teléfono de Escuela ~ School Telephone : 773-535-4890

Student Arrival and Dismissal

- PreK enters through **Door 1** on Hermitage
- K, 1, 2, 3, 4 enters through **Door 3** by parking lot
- 5, 6, 7, 8 enters through **Door 2** on Hermitage by Gym

Student Late Pick-up

- Students picked up late will wait by security desk for their parent
- *Parent will need to come in to sign them out*



Attendance Expectations and Policies

Expectations

Seward Academy is committed to the academic and emotional well-being of its students. The foundation of school success is regular attendance. Consistent attendance lays the groundwork for success throughout your student's academic journey.

Attendance

- **Half Day Absence:** Students who arrives after 9:00 am or leave before 1:30pm will be marked with a half day absence.
- **Full Day Absence:** Students who attend for less than 2.5 hrs will be marked with a full day absence.
- **Absences** reported to main office 773-535-4890
- Send note to teacher the following day.
- Excessive absences and tardies will affect your child's perfect attendance award and academic performance.

Tardies

- **Students are considered tardy after 7:55 am**
parent will need to come in to sign them in

Early Dismissal

- **Early dismissals is before 10:15am will be marked absent for the entire day**
- Early dismissal between 10:16 am-1:30 pm, attendance is marked at a half day.
- We encourage parents to make doctor appointments after school hours.



ATTENDANCE MATTERS

Missing a day of school here and there may not seem like much, but absences add up!

When a student misses **2** days a month..

They will miss 20 DAYS a year.

They will miss 30 HOURS of math over the school year.

They will miss 60 HOURS of reading & writing over the school year.

They will miss over 1 YEAR of school by graduation.

When a student misses **4** days a month..

They will miss 40 DAYS a year.

They will miss 60 HOURS of math over the school year.

They will miss 120 HOURS of reading & writing over the school year.

They will miss over 2 YEARS of school by graduation.



Expectations

- ## Seward Academy Students should not wear...

- clothing with print such as characters, animals, logos that are not Seward lion.
- shoes that have characters, glitter and light-up.
- head coverings such as hats or caps during the school day.



Cell Phone Agreement



- Cell phones must be **turned off** during school hours, including after school activities and recess
- If you need to contact your child during school hours, call the school at 773-535-4890
- If your child uses their cell phone during school hours:
 - **1st offense** - warning
 - **2nd offense** - phone confiscated and held in the office for a guardian to pick up
 - **3rd offense** - phone confiscated, held in the office, guardian retrieves, student NOT allowed to bring it to school again



Technology Use Agreement

Remember to read the policy with your child and go over the expectations.



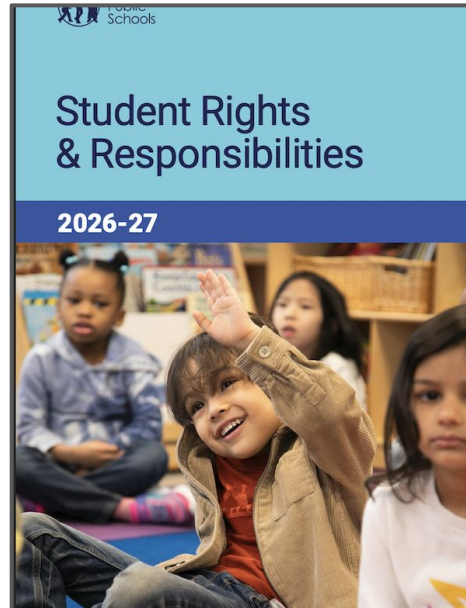
MOBILE DEVICE USE AGREEMENT	
2026-27 Chicago Public Schools Student Device Checkout Form	
Student Information	Equipment Description (must be completed)
Student Name: _____	Device Type: Chromebook OR iPad OR Laptop CPS
Student ID: _____	Asset Tag #: _____
	Model: _____
	Serial #: _____
Please note mobile devices require internet access	
Student Code of Conduct Expectations	
I will use the device in accordance with the Student Code of Conduct and these expectations. I will:	
• Use the device only for school-related purposes. • Use only school-appropriate language, images, and videos. • Communicate in a way that is kind, creating a positive digital footprint. • Ensure proper permission to write or share about others, including any photos or images • Remember that inappropriate use of this device may result in discipline.	
Using my Device, I will:	
• Always use the device with my own CPS account. I will respect other people's files by refraining from altering or viewing them. If someone else has left a file open on any device, I will alert my teacher. • Leave the settings, applications, and software as they are unless my teacher directs otherwise. I will not remove the asset tag. • Practice internet safety. ◦ Use trusted sources when conducting research on the Internet. ◦ Keep all passwords and log-in information secure. ◦ Report threatening or offensive materials to a teacher or administrator.	
Protecting and Caring for my Device	
I understand that to care for my device, I will:	
• Keep the vents, keyboard, and screen clear of objects that could harm my device. • Keep my device away from extreme temperatures and direct sunlight. • Carefully insert cords, cables, and removable storage devices. • Keep my device in a secure or supervised location and know where it is at all times. I will not loan it out to other individuals.	
Responsibility	
I may assume full responsibility for replacing the equipment if it is lost, stolen, or damaged beyond repair. I may assume full responsibility for repairing the equipment if it is not returned in working order. I understand that this device is to be used by my student only and only for their assigned courses for this school year. I take responsibility for the internet content my student accesses with this device and understand the device should be returned the first _____ day that classes resume.	
Signature	
By signing below, we agree to the terms of this agreement. We also agree to abide by the Chicago Public School's Acceptable Use Policy and the Student Code of Conduct.	
Parent/Guardian Signature _____	Date _____
Student Signature (if Applicable) _____	Date _____



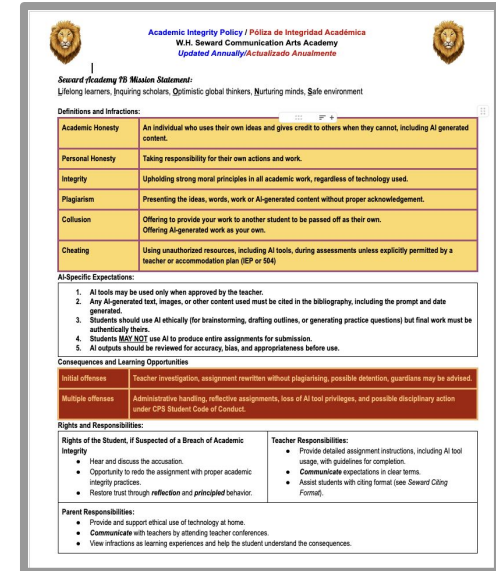
Discipline

Protocol

- It is important to have a conference with the teacher first.
- If situation is not resolved then have a conference with administration.
- Positive Reinforcement
- Consequences



MYP IB Integrity Policy





Recess

Recess will normally be held outside, but during bad weather, it will be held indoors in the gymnasium.

- Students and parents must sign a recess agreement explaining the rules and expected behavior during recess.
- If a student does not follow the rules, or is considered a danger to themselves or others during this time, their recess activities will be restricted or revoked.



Recess Expectations

Rules for playing, the lunchroom, and lining up

PLAYING & EQUIPMENT

- Respect yourself and everyone around you.
- Use proper, respectful language — no swearing.
- Play properly and actively in designated areas.
- Be aware of your surroundings.
- Stay away from the car area, electrical box, and handicap poles.
- Use all equipment properly.
- Tell a monitor if equipment is damaged or lost.
- Only school equipment is allowed.
- Return equipment to a monitor at the end of recess.

LUNCHROOM

- Walk into the building quietly.
- Be respectful of lunchroom staff.
- Say "thank you" when receiving your food.
- Stay in your seat during lunchtime.
- Use voice level 2 during lunchtime.
- Clean your area at the end of lunch (table, seat, and floor).
- Walk calmly to the hallway and wait silently for your teacher.

LINING UP

- 1st whistle: Stop playing, return equipment, and line up in your class area.
- 2nd whistle: Silence! Everyone should be lined up and quiet.
- Wait to be called to walk to the lunchroom.

CONSEQUENCES

- 1st warning: You'll be reminded of the expectation.
- 2nd warning: You'll sit out of recess for a set time to reflect.
- 3rd warning: You'll be removed from recess for the rest of that day or the next recess.
- Continued issues: A phone call home is made; the Code of Conduct decides the consequence.

Student Signature _____

Date _____

Parent Signature _____

Date _____



Required Documentation

<u>Emergency Form</u>	• Each student must submit a completed emergency form • Contact main office if there is a change in address and phone numbers
<u>Family Income Form</u>	• Each family needs to submit a lunch form in order to receive free or reduced lunch.
<u>Medical Form</u>	Prek, Kindergarten, 6th & 8th (physical exam) • Over-the counter medication <u>can not</u> be given without a physical order. • Asthma Inhaler- inhaler must be labeled with the student name and a completed physical order. • Epi-Pen- if your child has severe allergies that require the use of an Epi-Pen while at school or on a field trip, the Epi-Pen will be administered.



Update Address & Phone

- ❑ Parents can call the office to update address and phone number immediately.
- ❑ Update emergency contact information.
- ❑ People picking up students need to be on the emergency form unless a note from parent/guardian is given.



Inclement Weather/ School Closing

Communication

- The school will notify parents if there is school closing
- You will also receive a notification from CPS to your phone number or email address that you provide.



After School Activities

Programs

- After-school activities may be academic, enrichment, and/or sports-based.
- Program availability depends on teacher availability.
- Programs run from 2:45 to 4:00 pm.
- Students receive a snack from 2:45 to 3:00 pm.
- Students exit through the parking lot doors.

Please pick up children promptly when their after-school activities end.



Volunteers & Chaperones

- Volunteers and chaperones are required to complete an online application and receive clearance before they are able to volunteer/chaperone without direct CPS employee supervision of students, including their own students while their student is under the responsibility of the school.
- All parents/guardians of students will be required to be a Level 1 Volunteer as defined by CPS to volunteer at the school or to chaperone field trips.
- [CPS Volunteer Application](#)



Welcome Back!
Let's Talk IB MYP





What is IB?



ALL learning occurs through...

- A global context: thinking globally, other cultures and languages
- Specific learning skills called *Approaches to learning skills*
- Learner profiles
- Service learning

Benefits: Students are better prepared to talk, discuss, think critically, and collaborate with other people from different cultures and backgrounds.

IB Mission Statement

The IB Mission Statement

The International Baccalaureate **aims to develop inquiring, knowledgeable and caring young people** who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes **encourage students** across the world to become **active, compassionate and lifelong learners** who understand that other people, with their differences, can also be right.





Seward IB Vision



We provide an equitable education that leverages the students' identity, community assets, and meaningful relationships to develop knowledgeable young people prepared to create a positive collective impact in the world. Success starts at Seward!



Subjects



- Reading (*in MYP, it is called* Language and Literature)
- Mathematics
- Sciences
- Social Studies (*in MYP, it is called* Individuals and Societies/Civics)
- Spanish
- Art
- Physical Health and Education
- Design

COMMUNICATOR COMUNICADORES

I use cooperation. I know how to work with others. I show respect. I listen to ideas.



Yo aplico la cooperación. Sé como trabajar con otros... Muestro respeto. Presto atención a las ideas.

The Meek Moose © 2014

Lion of the Month September- Communicator

★ I can express my ideas confidently and creatively. I can listen and work cooperatively.

Reflection: Think about a time when you were aware of using this trait. What score would you give yourself? Why? What goal would you set for yourself to improve your skills?

Approaches to Learning Skills (ATLS)

When we build ATL skills we learn to:



01 Set learning goals

Establecer metas de aprendizaje.



02 Try out different learning processes

Probar diferentes procesos de aprendizaje.



03 Ask good questions

Hacer buenas preguntas.



04 Reflect on achievement

Reflexionar sobre los logros.



05 Self-interrogate as they learn

Autocuestionarnos a medida que aprendemos.



06 Generate motivation and perseverance

Generar motivación y perseverancia.



07 Self-monitor the effectiveness of their learning

Autoevaluar la eficacia de los procesos de aprendizaje.



08 Make changes to their learning processes where necessary

Realizar cambios en los procesos de aprendizaje cuando sea necesario.

Approaches to Learning Skills (ATLS)

Empowering Young Learners

Communication



I am an engaged and open-minded listener.
I communicate my ideas clearly using a variety of media.

MYP

I consider a range of perspectives and use diverse media to share my thinking.



ATL skills | t

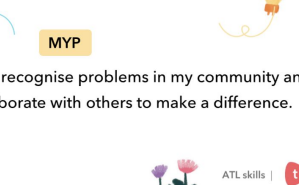
Thinking



I recognize and approach complex problems, and make reasoned, ethical decisions.

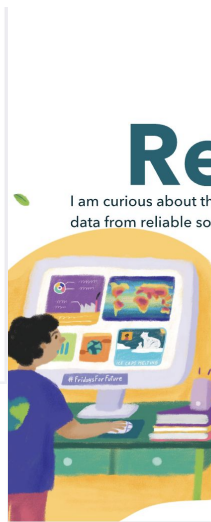
MYP

I can recognise problems in my community and collaborate with others to make a difference.



ATL skills | t

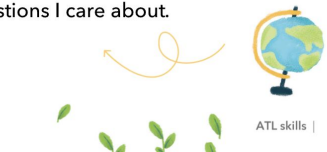
Research



I am curious about the world around me. I ask questions and analyse data from reliable sources to find answers. I have academic integrity.

MYP

I have academic integrity. I use information from a variety of sources to answer the questions I care about.



ATL skills | t

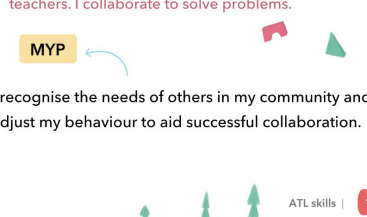
Social



I have positive relationships with my peers and teachers. I collaborate to solve problems.

MYP

I recognise the needs of others in my community and adjust my behaviour to aid successful collaboration.



ATL skills | t

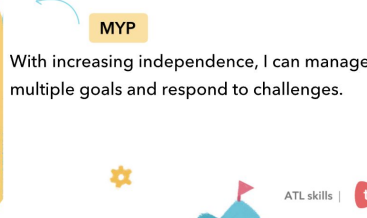
Self Management



I organise my time and tasks to meet the goals I set for myself. I am resilient and motivated as I encounter challenges.

MYP

With increasing independence, I can manage multiple goals and respond to challenges.



ATL skills | t

*When we make ATLs visible in
simple moments, children realize
they already possess the tools to
solve big problems.*

— K-5 Inquiry & Learning Framework





Community Project



The MYP Community Project is a required activity for **students to complete in year three (8th grade)** of the IB MYP program at Seward. Students will select a topic, plan and work on the project.

The community project focuses on community and service and gives students an opportunity to develop awareness of needs in various communities and **address those needs through service learning**. As a consolidation of learning, the community project engages in a sustained, in-depth inquiry leading to **service as action** in the community.

The aims of MYP projects are to encourage and enable students to:

- generate creative new insights and develop deeper understandings through in-depth investigation
- demonstrate the skills, attitudes and knowledge required to complete a project over an extended period of time
- communicate effectively in a variety of situations
- demonstrate responsible action through or as a result of learning
- appreciate the process of learning and take pride in their accomplishments

**More information
during 8th grade
mandatory
meeting.**



Requirement Reminder

Policies & Agreements	Forms
❖ Attendance Agreement for PreK/K [English & Spanish] ❖ Attendance Agreement for 1-7th [English & Spanish] ❖ Attendance Agreement for 8th [English & Spanish] ❖ Technology Agreement (English and Spanish) ❖ Recess Agreement ❖ IB Integrity Policy	❖ Emergency Form [English Spanish] ❖ FIIF Form (Lunch) [English Spanish] ❖ Medical Form [English Spanish] ❖ Media Consent Form [English Spanish] ❖ Allergy Form



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WELCOME
BIENVENIDO

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It's time to see your child's classroom.

3:30-4:30 Meet the teachers and visit
classrooms



Any questions?





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